

**District Citizens Oversight Committee  
Los Angeles Community College District Office  
Friday, July 18, 2003  
12 Noon – 2:00 p.m.  
Minutes**

In attendance: Bruce Ackerman, Business Representative; Charles Brown, West Los Angeles College Representative; Inez Broussard, Taxpayer Representative; Margaret Hernandez, Harbor College Representative; Edmundo Avalos, Student Representative; Marvin Hoffman, City College Representative; Charina Holmes, East Los Angeles College Representative; Mark Isles, Southwest College Representative; Ezequiel Ibarbia, Pierce College Representative; Davia Solomon, College Foundation Representative; Jutta Graham, Mission College Representative; Dr. Mark Drummond, Chancellor; Dr. Peter Landsberger, Senior Vice Chancellor; Camille Goulet, Chief Counsel.

Vice-Chair Mark Isles called the meeting to order at 12:10 p.m. Minutes were approved as written.

**Review Role of Oversight Committee**

Chancellor Mark Drummond welcomed the new and returning members and thanked them for volunteering their time to serve on the District Oversight Committee. He noted that this is a good time to be a DCOC committee member: at least 20 large projects will be under construction this year; the sustainability programs will finally become a reality and a new Executive Director of Facilities Planning and Development will be on Board.

Dr. Landsberger discussed the legal framework of the DCOC. The committee has two designated responsibilities; to determine that the District is expending money only for the purposes contained in the bond language: that no funds are used for administrative salaries or other school operating expenses, and that the committee serves as a liaison between the community at large and the District.

Ms. Goulet, outlined the fundamentals of the Brown Act, which applies to all public commissions and boards. All meetings are open to the public; (a meeting is defined as any congregation of a majority of the committee;) special meetings may be called by the Chair or by a majority of the Committee in writing, with a minimum of 24 hours notice; the meeting agenda must be posted 72 hours in advance; and any committee member can place an item on the agenda.

**Discussion of Proposition AA and Implications for DCOC**

Proposition AA, passed in May 2003, is a \$980 million bond measure to build out the nine colleges' master plans. In addition, it will provide potential to buy the current or another building for the district office; underwrite the costs for Southgate and Atwater satellite centers; and pay off pre-existing Certificates of Participation or COPS. Most of the AA activity will not occur for several more years, after the Proposition A funds have been spent.

The Board of Trustees has determined that it is appropriate for the District Oversight Committee to oversee both Proposition A and Proposition AA bonds. The bookkeeping of the two bond measures will be kept separate.

### **Organizational Matters: Election of Officers/ Meeting Calendar 2003-2004**

Mark Isles was unanimously elected Chair; Ezequiel Ibarbia, Vice Chair. The committee approved the following Friday meeting dates: September 12, 2003; December 5, 2003; February 20, 2004 and May 21, 2004. The meeting locations will be kept flexible.

### **Discussion of Goals/Objectives 2003-2004**

The committee unanimously passed four major goals:

1. The Committee will assist in the success of the Community Business Enterprise Program geared to encouraging consultants and contractors to utilize local, small, emerging and disabled-veteran-owned businesses neighboring each of the colleges on Proposition A (and Proposition AA) work;
2. Establish a defined methodology for the committee to inspect college projects;
3. Regularly focus on the progress of the District's Sustainability Policy; and
4. Develop and implement a communication plan, in addition to the Annual Report, to inform the community about the progress of the bond measures.

### **Review of Standard Reports/ Financial Update/ Quarterly Reports and Progress Matrix**

Fred Ganz, Project Manager, DMJM/JGM, distributed copies of all recent financial reports; including the amount expended on hard costs, soft costs and district-wide costs. He explained the phases of master planning, EIR approval, programming, design, construction and completion. The committee asked to have the next report presented in a different format.

### **College Reports**

Seven of the colleges gave Proposition A updates. (See [www.laccd.edu/](http://www.laccd.edu/) Proposition A.)

Trustee Field thanked the members for their commitment to the District. Meeting adjourned at 2:00 p.m. Next meeting is scheduled for September 12, 2003, 12:00 noon.