

Minutes
DCOC
12:00 noon to 2:00 p.m.
February 27, 2009
District Office
Board Room

In Attendance: Nancy Carson, Los Angeles Harbor College; Alan Ehrlich, Foundation Representative; Reginald Byron Jones-Sawyer, At large; Marla Bleavins, Taxpayer Representative; Jim Lynch, West Los Angeles College; Gary Cook, At large; Donna Slamon, Pierce College; Isa Meksin, Senior Representative; Shana Won, Los Angeles City College; Yvonne Chan, Los Angeles Mission College; Henry Porter, Los Angeles Southwest College; Larry Eisenberg, Executive Director Facilities Planning and Development; Tom Hall, Director of Facilities Planning and Development; Coby King, MWW, James Sohn, BuildLACCD; Alex Rosas, BuildLACCD

1. Call to order: Reginald Byron Jones-Sawyer Sr.:
2. Approval of minutes:
3. Program Status Reports: James Sohn:

The program has less than \$1 billion left to be spent under Propositions A/AA; by the end of 2009 more than 90% of A/AA projects will be completed and the program will move to the close-out phase. Recently the District received bridge funding to start expending Measure J funds. On the dashboard reports, the red indicates colleges which spent more than was budgeted. As approved by bond counsel, these expenditures of Proposition A/AA funds will be offset with Measure J funds.

All campuses are heavily in construction; Los Angeles Southwest College is close to finishing all their projects; 3 projects were recently opened at Los Angeles Harbor College. Some of the projects that were on hold may be rolled out under Measure J.

4. RFP for Facilities Community and Public Education Services: Larry Eisenberg:

As part of the responsibility of the LACCD to inform the public of the expenditure of bond funds, the District has, for the past three years, contracted with MWW. Their contract ends in March 2009 and the District is now re-competing the contract. In addition to an outside agency, the District leadership wanted to include a more active public relations program to increase public awareness and create greater visibility. To this end, they hired Stuart Silverstein, former higher education reporter for the Los Angeles Times, to coordinate all bond media efforts. He has already arranged a meeting with the Los Angeles Times Editorial Board. Mr. Silverstein is available to meet with committee members and can be reached at 213-891-2133. He can assist members who wish to write Opinion pieces in their local newspapers.

5. Outreach to small and emerging businesses: Donetta Pickett: BuildLACCD

460 small firms attended a recent fair to match large and small contractors: prime contractors staffed the event and met with small firms to discuss opportunities in the program. The prime contractors want to do this again; this time including their estimating teams. The fair was organized in collaboration with minority business centers, Black Business Association, and Chambers of Commerce. The program will continue offering boot camps, estimating classes to help small businesses learn how to do business with the LACCD, bonding financial assistance programs, and a loan program to help small businesses with their cash flow. All these programs have been very successful.

For small contractors intimidated by our bidding process, individual one-on-one help is available by contacting Donetta Pickett directly. The intern program is also expanding into the green jobs program. We now have placed 660 interns, with plan to increase.

6. Update on bond sales: Larry Eisenberg

Jeanette Gordon, LACCD's Chief Financial Officer, sold \$600 million of Proposition A/AA bonds last fall. The program has significant cash in the bank from selling Proposition A/AA bonds and has not yet gone to the market for Measure J. This is an excellent time to be building: responses to bids are back to pre-inflation levels on cost per square foot basis.

The Board of Trustees has approved the sale of a bond-anticipation note (BAN,) for \$50 million. This gives the District time to go to market in April 2009 for a \$450 million bond. At that time, the District can choose to pay off the BAN, which is good for 1-2 years.

Our reliance on state construction funds is "small." The state will make good on its promise to fund projects where the funds have already been advanced; now that the state budget has passed budget, funds are available again.

One of the members requested a copy of official financial statement that will be used for bond sales. Our credit rating is AA2. The website should be kept current to reflect all new information.

7. Quarterly video update:

Satellite update: Los Angeles City College has asked the District to take over the operation of the Northeast Campus at the Van de Kamp site; the District is discussing many alternatives, including a charter high school with an environmental mandate. In Southgate, a satellite of East Los Angeles College, the District is in escrow with the former Firestone Factory. This would be converted to serve 12,000 students. Los Angeles Mission College is considering a satellite in Sunland-Tujunga for 400-500 students; Los Angeles Valley College is looking in Panorama City; West Los Angeles College is considering property the District owns near LAX; which would become a conference and hospitality training center. The purpose of satellite centers is to serve

local populations who can't commute to the main campus; i.e. "bring the community college to the community."

The District will do due-diligence of long-term operating costs prior to proceeding with an additional satellite centers. West Los Angeles College has added free shuttle service in adjacent areas to help students with transportation.

8. Bench Professional Services Contracts: Judy Johnson, BuildLACCD

To fill the need for additional staffing to assist CPMs, the program has outreached to a large number of firms for construction management support services. New partnerships have been formed to produce 10 new construction management teams, recently approved and awarded contracts by Board of Trustees. Most of original CPM firms are still in place. However, Los Angeles Valley College will be bringing a new CPM firm to the Board of Trustees. It has been working with URS, which is also the Program Manager and creates a conflict of interest. Los Angeles City College has previously made a change in CPM firms.

9. Public Speaker: Trustee Mona Field welcomed and thanked everyone on the DCOC for their time and commitment.

10. Other: Our colleges are getting significantly built out; there is no longer room for more new buildings other than those planned under Measure J. Our enrollment has increased 11% this year to 228,000; at Southgate the increase is more than 25%; a reflection of a changing economy and desire for retraining. Our colleges are launching active distance-education program, with West Los Angeles College and Pierce leading the way.

11. Update: Upcoming Events: Coby King, MWW:

March 24: LAHC: Women's Softball Field

March 25: WLAC: Parking Structure and 40th anniversary

April 1: LAVC: Student Services Center groundbreaking

April 29: LACC: Child Development Center dedication

MWW worked with *American School & University* (ASU) magazine for the past several weeks to secure the cover story for its Green as the New Norm article. Mission College's solar farm is featured on the front cover of the magazine. *ASU Magazine* is a high-gloss, national education magazine that reaches approximately 175,500 readers, including district superintendents, facilities planning directors, senior college administrators.

<http://asumag.com/green/green-practices-schools-universities-build-renovate-200902/>.

April 19: Pierce farm walk: not a bond program but a good opportunity for outreach and education since it attracts a large audience.

The DCOC agreed to formally extend its jurisdiction to cover Measure J by Board action.

Meeting adjourned 1:45 p.m. Next meeting: 5/15/09