

**PLEASE NOTE: SPECIAL MEETING CALLED FOR
JANUARY 13, 2005, 10:00 A.M.
TO MEET WITH INDEPENDENT EVALUATOR**

**District Citizens Oversight Committee
Los Angeles Community College District Office
Friday, December 17, 2004
12 Noon – 2:00 p.m.
Minutes**

In attendance: Bruce Ackerman, Business Representative; Inez Broussard, Taxpayer Representative; Margaret Hernandez, Harbor College Representative; Edmundo Avalos, Student Representative; Marvin Hoffman, City College Representative; Charina Holmes, East Los Angeles College Representative; Mark Iles, Southwest College Representative; Steven Manning, Valley College Representative; Dr. Peter Landsberger, Chancellor; Larry Eisenberg, Executive Director, Facilities Planning and Development; Fred Gans, DMJM/JGM; Tony Sanger, DMJM/JGM; David Herbst, MMW Group; Evelyn Jerome, MWW Group

Mark Iles called the meeting to order at 12:10 p.m. Minutes were approved as written.

Rebaseline Schedule:

Mr. Eisenberg presented the rebaseline schedule for each college. This includes new budget allocations and project costs developed in response to inflationary pressures. Each college re-estimated and re-prioritized all their projects and will monitor their expenses against the new schedule. The DCOC will get a quarterly or semi-annual update on the schedule.

Bid Climate Strategy:

Tony Sanger discussed the unforeseen spike in material costs. In the past, costs were expected to increase an average of 3% a year; however since early 2004, the cost of steel, concrete and asphalt have increased over 30%. Along with this is an increase in demand, which is expected to stay constant.

These spikes have impacted the colleges in terms of planning, design, procurement and construction. In response, each college has worked with their shared governance process to scale back the number of projects, maintaining the high quality of each. The District is increasing the use of bulk procurement; collaborating with other public entities for purchasing; shortening the bidders' guarantees from 60 to 30 days; and maintaining value engineering and constructability reviews.

David Herbst told the committee that the District is planning to keep the community informed of the changes by holding an open forum at each college for both internal and external audiences, including the college oversight committee. This will be backed up with stories in the local press.

Recommendations for Independent Program Evaluation:

The committee discussed the advisability of obtaining an independent evaluation of the effectiveness of the Prop. A/AA program that extends beyond the scope of the normal performance audit done by KPMG. Following the discussion, the committee concluded that such an evaluation is appropriate and approved a recommendation to the Board of Trustees to retain a firm that has special expertise not currently available through KPMG to perform the independent evaluation, and to designate the committee as the 'executive sponsor' of the evaluation effort. To initiate the process, a subcommittee consisting of Mark Iles, Bruce Ackerman and Marvin Hoffman will meet with representatives of Hinkling Associates, the firm recommended for the assignment. That meeting, which will be noticed as an extra meeting of the entire District Citizens' Oversight Committee so that any member of the committee who wishes to attend may do so, will be held on January 13, 2005.

Photo Tour/ Campus Tours:

Fred Gans gave a photo tour update of the construction on each campus. The committee would like to see this item included at each meeting. There is not a need at this time to visit the construction sites in person.

Meeting Schedule: Special Meeting: January 13, 2005; Regular meeting February 11, 2005; May 6, 2005.

Item to be discussed at future meetings: replacing members whose terms will be expiring in June.