

**Los Angeles Community College District
Board of Trustees**

**District Citizens' Oversight Committee
Mission College, Campus Center**

**Friday, October 4, 2002
12 Noon – 2:00 p.m.**

Participants: Bruce Ackerman, Business; Marvin Hoffman, LACC; Charina Holmes, ELAC; Ezequiel Ibarbia, LAPC; Mark Iles, LASC; Steven Manning, LAVC.

In the absence of the chair, Vice Chairman Iles called the meeting to order at 12 Noon. It was announced that the September 20, 2002 meeting was rescheduled to October 4th by the administration so that DMJGM/JGM could make its presentation of the annual report.

The roll call was taken. There was no quorum at the beginning of the meeting. Steven D. Manning was introduced as the new DCOC member representing Los Angeles Valley College. He replaces Scott Svonkin.

Annual Bond Measure Report by DMJM/JGM

Peter Landsberger offered introductory remarks. He indicated that the annual report is the first substantive report on the bond measure to come before the committee.

Fred Gans, Vice President with the DMJM/JGM program management team, presented the annual report to committee members. There was discussion of the document "Building for our Future: A Proposition A Report to the Community". Mr. Gans summarized the three significant actions taken by the Board in regard to bond measure implementation: 1) Outreach Program – coordinated by the Solis Group; 2) the Project Labor Agreement (PLA); and 3) the Sustainable Building Policy which has received international attention. Other major mobilization actions have included securing agreements for College Project Management firms as well as zoning activities and environmental impact reports.

Fred Gans made a presentation and distinguished the role of program manager and the campus project managers. He listed DMJM/JGM's program management functions as

1) finance and accounting; 2) program controls; 3) management information; and 4) contract administration. He distinguished “hard costs” (eg. construction) from “soft costs” (master planning, EIRs and design) and reviewed the Deltec Cost Point Financial System. The bulk of spending activity will occur in the 2003 – 2006 time frame. Soft costs are “front loaded” in the first three years.

Mary Lee distributed copies of the minutes of the Proposition A Bond Steering Committee. There was discussion of the role of the College Presidents in working with area project managers and DMJGM/JGM.

Tom Snow and Mona Garber of the audit firm of KPMG discussed the audit policy. The external auditor’s role is to validate information. A key factor will be to avoid cost overruns. Audit reports will address how well the bond measure program is being implemented. Satisfaction surveys will be incorporated and deliverables will be compared to industry norms. Peter Landsberger spoke of the performance audit component as a new feature that is not well understood.

Report on Bond Sales Activity

Jeanette Gordon, District Controller, made a report on bond sales activity. She stated that \$ 525 million in bond sales have been committed. The role of the Aramax Company in assisting the bond sale was explained to the committee. Aramax helped the District to hire auxillary services and to actively assist in negotiating the price of bonds. Jerry Gold was available to answer questions from committee members.

Project Labor Agreement & Outreach

Joe Garcia of the Solis Group was introduced. He reviewed the Board resolution of 10/17/01 establishing the Community Economic Development Program. The Project Labor Agreement creates a partnership between the unions and the District. It sets a priority for 30 percent local hires. The program will create internships and work to establish opportunities

for the District's college students. An extensive database has been developed of local, small, emerging and disabled-veteran – owned businesses.

Cost Effective Strategies

Another role of the DCOC is to review the extent to which the District implements cost effective strategies for the acquisition of equipment and professional services that leverage resources to benefit all college projects. Some of these strategies are taking shape. Examples were provided of opportunities to “piggyback” on agreements negotiated by other state and local government agencies. The areas where leveraging is possible include: 1) furniture fixtures & equipment; 2) architecture & engineering; 3) energy incentives; and 4) transportation services. Diane Ho and Ted Tanaka spoke about transportation initiatives. The DCOC may be able to help create awareness among public boards which consider future requests from the colleges for transportation or energy related issues.

College Reports

Brief reports were made regarding college building and renovation plans. Dr. Barrera reported on progress at Mission College and led a tour of the bond-supported and renovated Student Services Building at the conclusion of the meeting.

Annual Calendar for DCOC

The annual meeting calendar was distributed. Formal action was deferred due to lack of a quorum. The next DCOC meeting will be held on January 3, 2003.

Public Speakers

There were no public speakers.