

**Special District Citizens Oversight Committee  
Sub-Committee Meeting  
Los Angeles Community College District Office  
Thursday, January 13, 2005  
12 Noon – 2:00 p.m.  
Minutes**

In attendance: Mark Iles, Southwest College Representative; Jutta Graham, Mission College Representative; James Lynch, West Los Angeles College Representative; Dr. Peter Landsberger, Chancellor; Larry Eisenberg, Executive Director, Facilities Planning and Development; Fred Gans, DMJM/JGM; Evelyn Jerome, MWW Group; Lynn Winter Gross, Director of Public Relations, LACCD.

Mark Iles called the special meeting to order at 10:10 a.m.

Larry Eisenberg introduced Duane Hickling, of Hickling & Associates, who has been retained to conduct an independent evaluation of the effectiveness of the Proposition A/AA program that extends beyond the scope of the normal performance audit done by KPMG. The DCOC has been designated the "executive sponsor" of the evaluation effort.

Mr. Hickling outlined the objectives of the review, the approach, methodology, deliverables, and fees and schedules. He will meet with members of the Program Management team, the campus project managers, college staff and various vendors to ascertain the effectiveness of the current structure, processes and controls.

Chancellor Landsberger reminded the committee that the three goals of the bond program: improving the facilities and physical environment of each college; building sustainable structures and insuring the participation of local small and emerging businesses all need to be balanced while staying within the budgetary guidelines of 75%/ 25% hard costs/ soft costs.

Mr. Hicking will submit a draft report to the DCOC at its' next meeting on February 11, 2005, 12 noon and make a report to the Board of Trustees on March 23, 2005. The DCOC will meet again prior to the March Board meeting to review the report.