

Minutes

District Citizens Oversight Committee
Friday, February 10, 2006
12 Noon to 2 PM

Board Room
770 Wilshire Blvd.
Los Angeles, CA 90017

In Attendance:

Bob Blessing, Pierce College; Marianne Brown, Labor Representative; Betty Decker, Mission College; Alan Ehrlich, Foundation Representative; David Kersh, Trade Tech college; Jim Lynch, West Los Angeles College; Marcy Pine, Senior Representative; David Rattray, Business Representative; Donna Slamon, Pierce College; Shana Won, Los Angeles City College; Phil Zurbrugg, Harbor College; Chancellor Darroch "Rocky" Young; Camille Goulet, General Counsel, LACCD; Larry Eisenberg, Executive Director of Facilities and Planning, LACCD; Fred Gans, DMJM/JGM; David Herbst, MWW.

Welcome and Introductions:

Committee Chair Jim Lynch called the meeting to order at 12:15. Committee members introduced themselves. The minutes were approved as written.

Bond Program Second Quarter Report of Financial Activity:

Ray Loving, DMJM/JGM Program Director for Internal Operations, distributed the "Quarterly Report of Program Management Services October – December 2005," and reviewed some of the figures for the second quarter. To date, \$685 million in projects under Propositions A and AA have been approved.

Of the 447 proposed projects at the nine campuses, 73 are completed, 43 are under construction and 113 are in the Design phase. (LARRY: on the 12/16 report, 92 projects are completed, but in the 2/10 report, the completed projects total 73. Please clarify??)

Fred Gans explained that the ratio of soft: hard costs are within the parameters established for the project. It was suggested that for DCOC clarification, in addition to separate reports for the two propositions, the District issue a third report combining the figures for Proposition A and AA

Update on Proposition A/AA Interns Program:

Camille Leon, Program Manager of e7 Jobs, Interns and Architecture Studio, distributed folders about the LACCD student interns program. There are 617 students active in the program; 37 are currently in bond-related positions and 17 have been hired as permanent staff by the participating companies. While e7 is 100% bond supported; the interns' salaries of \$10 to \$15/ hour are covered by their employers.

To increase recruitment, e7 representatives are situated on every campus in the job placement centers, and biweekly bulletins listing job openings are mailed to deans, vice presidents and targeted faculty members. The program seeks to maintain a balance between students interested in internships and companies looking for interns. It was requested that e7 submit a strategic plan to the DCOC, so members can assist in the expansion of the program.

LACCD Sustainability Program:

DMJM/JGM's Bharat Patel outlined the objectives of the District's sustainability program, known as LEEDs, (Leadership in Energy & Environmental Design.) Soon after Proposition A was passed in 2001, the Board of Trustees made a commitment that all new buildings would, to the extent possible, meet LEEDs standards, be sustainable and conserve natural resources.

The District is constructing 44 new LEEDs certified buildings. All will be energy efficient; powered by renewable energy. Within 4-5 years, the investment will be recuperated and it is expected that the district could save \$5 million per year in electrical bills.

Photo Tour by Campus:

DMJM/JGM's Rashde Thomas and Fred Gans showed a college-by-college PowerPoint presentation of projects in various states of design, construction and/or completion.

The committee requested a hard copy report, by college, of the site plans, approved master plans and the status of each project to date.

Construction Cost Controls:

Larry Eisenberg described the system the District has implemented to control costly change orders. Prior to a project going out to bid, the District conducts a value engineering study, to ensure a college is getting the maximum value from the building; then a constructability review to analyze the building from the perspective of all the trades involved; followed by the review of the Division of State Architects (DSA.)

The District also compares the estimates of the architect, the college project manager and the program management teams to be sure the estimate is on target and can be built within budget.

Division of State Architects (DSA)/ LACCD Memo of Understanding:

To counteract some the construction delays caused by the backup at the Division of State Architects (DSA,) the District has initiated and signed a partnership agreement with the agency to expedite the review process. Instead of waiting while their projects sit in a "bin," architects will now be able to make an appointment to have their project reviewed, receive a time frame to turn it around and confirm a second appointment for the review

back-check. This should hopefully reduce the approval time from 6-12 months down to 3 months maximum.

The LACCD is the first community college district to sign such an agreement with the DSA.

Because of time constraints, the agenda item: Improving Contractor Competition was tabled.

There were no public speakers.

Calendar for Next DCOC Meeting:

May 5, 2006

Adjournment

Following the meeting, two DCOC members attended a tour of the furniture showroom across the street from the district offices. The space holds a sample of the sustainable classroom and office furniture available to the colleges through the bond program.