



Los Angeles Community College District

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City • East • Harbor • Mission • Pierce • Southwest • Trade-Technical • Valley • West
Administrative Offices • Tyree O. Wieder, *Interim Chancellor*

MINUTES

Bond Steering Committee

8:30 a.m. on October 13, 2009

1) Introductions

Coby King (MWW), Ernie Moreno (ELAC), Stu Silverstein (Build-LACCD), David Beaulieu (LACCD), Jamillah Moore (LAVC), Jeanette Gordon (LACCD), John McDowell, Adriana Barrera (LACCD), Judy Johnson (Build-LACCD), Tyree Wieder (LACCD), Larry Eisenberg (LACCD), Wendy Barclay (USC grad student), Tom Hall (LACCD), Dan Minkoff (Build-LACCD), Ken Sherwood (LACC), Joanne Waddell, Gale Holland (LA Times).

2) Presentation of minutes

Dan offered minutes with corrections. Minutes will be posted at http://www.laccdbuildsgreen.org/oversight_committee.php.

3) L.A. Times/Public Records Requests / Outside Auditor

Larry said board wanted outside entity to review bond program, so he planned to retain Hickling and Associates. That firm prepared a report for the District Citizens Oversight Committee several years ago before the recompetition of program management team. Hickling did an outside review/organizational assessment that will be compared against a new report as a baseline study. Tyree said the board would like a new firm to do the report.

Tyree said a committee with Ernie, Linda Spink, Leisel Wells, Arnold Blanchard, and her was assembled to determine assessment for staffing and organization, or to pick a new firm. John asked if they will perform a management audit. Larry said Moss Adams does an annual performance audit and KPMG does an annual financial audit. This new firm, he said, would review management structure and staffing.

David asked if the review will look at organizational issues or just staffing, as was discussed at the Board committee meeting. Tyree said the committee still is trying to define the direction. John asked why Leisel is on committee. Tyree said she has experience and background with bond programs to help make an assessment. The committee will be discussing today and will do some reference checks, then offer a formal contractual agreement.

4) District Academic Summit breakout follow ups

David said it was the right decision not to focus entirely on bond issues at the Academic Senate, as was originally planned. It did have three breakouts on the bond program, including Building User Groups, Furniture, Fixtures and Equipment, and Design Build. He said there should be some follow up on the discussions, such as how to run a good BUG and FF&E.

In terms of the discussion at the Summit, Ken said the way things are set up with FF&E, there still is a gap and no way to separate groups of orders and LACC was stuck with \$100,000 of equipment that it didn't need in dental lab in the new science building. Even with review, this issue hasn't been accounted for, he said. The conclusion of district staff at the breakout was that a means to solve that problem still doesn't exist.

Jamillah said LACC's dental program is unique on the West Coast except for Pasadena CC. There was no way to plan around that issue because there was no way to know until we started ordering.

Ken said individual suppliers bid but the system disqualified individual suppliers. Larry said the program can award by individual line items. Ken said that was not allowed and Larry said that's not true. Larry said that becomes a training issue that we can deal with that.

Tyree ask how do we make it clear that if college needs X, then that's what they get. Larry said he thought the guidance is quite clear. Tyree said campuses need to alert its president, who should talk with Larry before any problems arise. Larry suggested having an open forum at each college to address these issues. It should be coordinated with master facilities committee at each college.

Larry said we'll do college-by-college training and will follow up specifically on this procurement issue.

David said the Design Build breakout made clear that users need to be involved. Ernie said there is insecurity at East about what's going to happen with design build. It's a significant change without the architect as a separate entity. Larry said there are positives, but some negatives and the colleges need to weigh those when they make a decision about delivery method.

5) Bond Steering Committee reorganization and mission clarification

Tyree said there are only nine presidents, they serve on numerous committees and they can only be stretched so far. She asked if we really need three on this committee and four elsewhere. The Executive Committee is working with Larry to review aspects of bond program. Ernie said it is an oversight of operation as opposed to shared governance. Tyree said allocation of presidents is a management concern.

Adriana said the original intent of Bond Steering was for communication, not decision-making. It originally had two presidents from small colleges and two from large colleges. The membership

has morphed and this summer we said we should take a look at our role, but we've always had a communication purpose. David said "Steering Committee" implies more than communication, and that he never understood the role to be so limited. He said the committee has reviewed manuals, contracts with CPMs, et al., which is not just communication.

Larry said there exists confusion about the bond program and there are myths about how to purchase items, so there exists a gap in information flow. He tries to use cabinet to explain, but the presidents are busy.

John said one of the committee's roles is to communicate and bring feedback from the campuses, but if decisions are made in Executive Committee, then the Steering Committee will be of lesser importance. Tyree clarified that the Executive Committee has been involved in selecting a new program director, but we still need to clarify that role. David said Chancellor Drummond explained that the Executive Committee would have a role to examine contracts. Adrianna said issues, such as the FF&E task force, were initially discussed here, so what's happening here is viable and productive. Larry asked about broadening the membership of committee. Tyree said it has sufficient membership.

Ernie said a big problem is that he's not sure who is on the committee and who is a resource. The Executive Committee is more focused on personnel and looking at contracts. Jeannette said originally every item that came up went through this Bond Steering, but not now. Don said the Bond Steering Committee might not be driving the bond program, but it can make course corrections along the way. Ernie said A/AA funding was allocated to the colleges but now with Measure J, he believes some funds are not earmarked to the colleges, and that creates accountability issues. Tyree said that districtwide money still is allocated to each college.

Tyree will work with Larry to specify and clarify membership for next meeting.

6) Titanium dioxide (TiO₂) usage

Larry provided a handout from the manufacturer of the product that provided an independent evaluation health and safety review of the use of TiO₂. David said the information should have been brought to Bond Steering much earlier and there was no earlier discussion about the hazards. He said the lack of discussion was an example of the inadequate communication on the committee. Jeanette said you need to measure TiO₂ costs against maintenance and operations costs.

Don asked if we can postpone applying the coating until we get a better understanding of the product. Larry said we're under contract and moving forward. It's a schedule-based contract, so there will be delay charges if we stop.

7) Other

Southgate Status – Larry said the EIR and program level master plan are out. There will be a presentation to board on November 4 and he expects adoption at the second December meeting,

and that will allow the district to close on the property. ELAC still is working through specifics on its use of the site, so there will need to be an addendum. The Firestone site is for specific use and the HON site is undefined. The HON site is for sale and will cost less than building a new parking structure and could accommodate parking needs by acquiring that site. It includes a 500,000 sq ft building. Larry said that if district does not buy HON, the Firestone site will have to be reconfigured.

GreenHive and Sustainability Institute – Larry said there will be an area at the 811 showroom that will be a sustainability library with samples and information. The second floor will be Workforce Development, and the first floor includes the personnel commission and GreenHive, which is a nonprofit that will staff at no cost to district. It's different from Byrd Development, which has approached colleges with an idea for a campus sustainability library. Larry said each college needs to decide among Alliance to Save Energy, Sustainability Works, and now Byrd Development's "Hub."

Tyree said the colleges have to be careful about getting too far away from their mission.

Allocation of Funds – John requested report of A/AA and J funds by college, including interest earnings. Larry said the dashboard report captures districtwide, college-by-college and multicampus projects. David asked if there will be a discussion of those multicampus totals to see whether the amounts ought to be adjusted. Tyree said cabinet will discuss. She said presidents said they have unfunded projects and want to review districtwide budgets. They need to review ADA and technology for "nice" and "necessary" lists.

8) Adjourn

Next meeting is scheduled for 8:30 a.m. on November 3, 2009 in the district office sixth-floor video conference room.